



Board of Governors of the City of London School for Girls

Date: MONDAY, 8 OCTOBER 2018

Time: 1.45 pm

Venue: COMMITTEE ROOMS, WEST WING, GUILDHALL, EC2P

Members:

Deputy Clare James (Chairman)	Deputy Tom Hoffman
Nicholas Bensted-Smith (Deputy Chairman)	Ann Holmes
Professor Anna Sapir Abulafia (External Member)	Mary Ireland (External Member)
Rehana Ameer	Deputy Robert Merrett
Randall Anderson	Sylvia Moys
Tijs Broeke	Elizabeth Phillips (External Member)
Deputy Roger Chadwick (Ex-Officio Member)	Deputy Richard Regan
Alderman Emma Edhem	Alderman William Russell
Dr. Stephanie Ellington (External Member)	Sir Michael Snyder
Soha Gawaly (External Member)	Deputy James Thomson (Ex-Officio Member)

Enquiries: Alistair MacLellan
alistair.maclellan@cityoflondon.gov.uk

N.B. Part of this meeting may be subject to audio-visual recording.

Lunch will be served in Guildhall Club at 1pm

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 18 June 2018.

For Decision
(Pages 1 - 6)

4. **REPORT OF THE HEADMISTRESS**

Report of the Headmistress of the City of London School for Girls.

For Decision
(Pages 7 - 10)

5. **RISK REGISTER 2017-18 FOR: THE CITY OF LONDON SCHOOL FOR GIRLS BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL FOR GIRLS SCHOLARSHIPS AND PRIZES FUND**

Joint Report of the Chamberlain and the Bursar.

For Decision
(Pages 11 - 18)

6. **DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS 2017/18 OF THE CITY OF LONDON SCHOOL FOR GIRLS BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL FOR GIRLS SCHOLARSHIPS & PRIZES FUND**

Report of the Chamberlain.

For Information
(Pages 19 - 44)

7. **REVENUE OUTTURN 2017/18**

Joint Report of the Chamberlain and the Headmistress.

For Information
(Pages 45 - 54)

8. **GUIDANCE FOR EXTRA DUTIES FOR TEACHING STAFF**

Report of the Director of Human Resources.

For Information
(Pages 55 - 62)

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 18 June 2018.

For Decision
(Pages 63 - 70)

13. **NON-PUBLIC APPENDIX TO ITEM 4 - HEALTH & SAFETY MINUTES (3 SEPTEMBER 2018)**

For Information
(Pages 71 - 74)

14. **EXAM RESULTS 2018**

The Deputy Head (Academic) to be heard in conjunction with Item 14 (Appendix F).

For Information

15. **REPORT OF THE HEADMISTRESS**

Report of the Headmistress of the City of London School for Girls.

For Decision
(Pages 75 - 84)

- a) Appendix A - Safeguarding Child Protection Policy (Pages 85 - 128)
- b) Appendix B - International Policy (Pages 129 - 130)
- c) Appendix C - IT and E-Safety Policy (Pages 131 - 158)
- d) Appendix D - Lettings Policy (Pages 159 - 160)
- e) Appendix E - Attendance Policy (Pages 161 - 164)
- f) Appendix F - Results Slides (Pages 165 - 206)
- g) Appendix G - Teaching Staff Provision 2018 (Pages 207 - 232)
- h) Appendix H - Support Staff Provision 2018 (Pages 233 - 234)
- i) Appendix I - Pupil Numbers Autumn 2018 (Pages 235 - 236)

- j) Appendix J - Ethnicity 2010-2018 (Pages 237 - 238)
- k) Appendix K - Religion 2010-2018 (Pages 239 - 240)
- l) Appendix L - Advisory Notice (Pages 241 - 242)
- m) Appendix M - Risk Register (Pages 243 - 254)

16. **SCHOOL DEVELOPMENT PLAN UPDATE**

Report of the Headmistress.

For Information
(Pages 255 - 298)

17. **MANAGEMENT INFORMATION DASHBOARD**

Joint Report of the Chamberlain and the Bursar.

For Information
(Pages 299 - 310)

18. **RECRUITMENT PROCESS**

Report of the Director of Human Resources.

For Decision
(Pages 311 - 316)

19. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

21. **CONFIDENTIAL MINUTES - CIRCULATED SEPARATELY ON BLUE PAPER**

To agree the confidential minutes of the meeting held on 18 June 2018.

For Decision